



MPA INTERNSHIP WAIVER REQUEST FORM

For consideration of an internship waiver, it is strongly recommended that MPA students submitting this request have **completed 4-5 core classes** and at least **three** years of substantial and relevant **full-time** managerial or supervisory experience in a governmental or non-profit organization. Individuals who do not meet the above recommendation will be considered on a case-by-case basis. If this waiver request is approved, students **must** complete an additional 3-unit elective course in lieu of receiving internship credit.

STUDENT INFORMATION

Name:	UA Email:
Student ID:	Expected Graduation Term:

INSTRUCTIONS

Attach a current resume & personal statement that discusses your professional experience and why you believe it is relevant or comparable to an internship experience. Please clearly identify which position(s) you believe fulfill the internship requirement.

Requirements of Personal Statement:

- a) 1-2 pages in length, 10-12 point font, single or 1.5 spaced.
- b) Include an integration of coursework knowledge with professional experiences, demonstrating an understanding of public administration topics as presented during core lectures.
- c) Examine how your managerial/supervisory position relates to the field of public administration and/or area of study.

Additional examples of professional work and other documents to support your request may be included for consideration.

By submitting this request, I believe I have fulfilled the internship requirement and have enclosed supporting documents for consideration of an internship waiver.

Student Signature:

Date:

Recommendation
 Approve
 Deny

Grad Program Manager Signature:

Date:

Decision
 Approved
 Denied

Program Director Signature:

Date:

Please submit all documents to the Graduate Programs Manager at cminocen@arizona.edu.